

ATLANTIC HIGHLANDS STRATEGIC PLAN ACTION PLAN

Student Achievement

GOAL: Student Achievement

STRATEGY: Increase Technology Literacy to empower individual staff members as facilitators and enable students to function as self-directed learners, complex thinkers, collaborative workers and effective communicators. (1 of 1)

Major Activities	Staff	Resources	Timelines	Indicators of Success
1. To continue the acquisition of necessary hardware and software (computers/chrome books for each child, wireless lap tops/i-pads as portable computer labs, additional smart boards and projectors, applicable software)	Technology coordinator; Building principals	Budgetary funding, Grant opportunities	4-5 years	Integration of technology into lesson plans and classroom observations
2. Continue to increase time with technology through instructional practices via computer instructor and/or classroom teacher. Encourage these teachers in a co-teaching or collaborative relationship for instructional purposes.(to include Coding, STEM/STEAM and create learning experiences for all levels of instruction)	All instructional and support staff; administrators	Technology and Curriculum	1-2 years	Integration of technology into lesson plans and classroom observations
3. Through the articulation of technology curriculum, track technological proficiency aligned with NJ TAP(New Jersey Technology Assessment for Proficiency and Integration)	All instructional and support staff; administrators	Technology and Curriculum	1-2 years	Integration of technology into lesson plans and classroom observations

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GOAL: Student Achievement

STRATEGY Enhance Course Offerings – Academic and Co-curricular (1 of 3)

Major Activities	Staff	Resources	Timelines	Indicators of Success
1. Increase the Spanish program by providing daily instruction and more instructional time for lower grades including preschool.	Spanish teacher, Administrators	Budgetary Funding Scheduling/time Up-date Curriculum	2-3 years	Expanded second Language program available for all students
2. Re-instate the Media Specialist	Administrators	Budgetary Funding, Scheduling/time Curriculum	2-3 years	Library Program offered to all students
3. Continue to enhance learning for children at different levels by providing hands on learning activities that include game based activities that connect real life	All instructional and support staff, administrators	Budgetary funding, Curriculum	1-2 years	Integration of hands on learning activities that include game based activities that connect real life experiences to the classroom into lesson plans and classroom observations.
4. Provide Professional development opportunities for all staff and support staff to enhance the learning process at all ability levels for all students.	All instructional and support staff, Administrators	Budgetary funding, Curriculum	1-2 years	Integration of hands on learning activities that include game based activities that connect real life experiences to the classroom into lesson plans and classroom observations.

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5. Use professional development money to support teacher to teacher training and workshops in order to enhance the learning process for all students at all ability levels.	All instructional and support staff, Administrators	Budgetary funding, Curriculum	1-2 years	Integration of hands on learning activities that include game based activities that connect real life experiences to the classroom into lesson plans and classroom observations.
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GOAL: Academic Achievement

STRATEGY Enhance Course Offerings –Academic and Co-curricular (2 of 3)

Major Activities	Staff	Resources	Timelines	Indicators of Success
1. Promote peer to peer learning opportunities throughout the school day.	All instructional and support staff, Administrators	Curriculum	1-2 years	Integration of an increased number of peer to peer interactions into lesson plans and classroom observations.
2. Maintain small class size (low student/teacher ratio) whenever possible.	All instructional and support staff, Administrators	Budgetary funding, Scheduling	1-2 years	Adding additional teachers/support staff to classrooms on a case by case basis.
3. Integrate co-curricular programs that further educational goals and are coordinated throughout the tri-district (Junior National Beta Club, Coding Club, Book Club, Math Club, Robotics Club etc.)	Instructional and Support staff, Administrators, Community members	Budgetary Funding, Scheduling/Building use Board approval	2-3 years	Increased number of co-curricular offerings during lunch/recess and after school
4. Use community expertise and involvement to recommend and create co-curricular activities in the area of the arts, technology and academic/ educational clubs.	Community members, Administrators, Board Members	Budgetary Funding, Scheduling/Building use Board Approval	2-3 years	Increased number of co-curricular offerings during lunch/recess and after school

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GOAL: Academic Achievement

STRATEGY Recognition of Student Academic Achievement (3 of 3)

Major Activities	Staff	Resources	Timelines	Indicators of Success
1. Apply for National and State accreditation for AHES	Administrators	Application process Funding	3 – 4 years	National and State Accreditation
2. Apply for National Blue Ribbon School Program	Administrators	Application process	2-3 years	National Blue Ribbon School Program Award
3. Implement a STEAM/STEM Program	Administrators Teacher	Funding Purchase of materials	1-2 years	STEAM/STEM program
4. Establish a Junior National Beta Club Program / Junior National Honor Society	Administrators Program supervisor	Application process Funding	1 year	Junior National Beta Club Program / Junior National Honor Society

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ATLANTIC HIGHLANDS STRATEGIC PLANNING ACTION PLAN

Communication

Goal: Improved Communication

1.Objective: To develop a cohesive relationship between Atlantic Highlands Elementary School and Henry Hudson Regional School in order to ease transition for AHES students and families.

2. Objective: To enhance overall public awareness of Atlantic Highlands Elementary School events and information

Major Activities	Board/staff	Resources	Timelines	Indicators of Success
1.a. To increase cross exposure to extracurricular activities within the arts through inviting Henry Hudson Drama Club to perform a portion of play for elementary students. (grades to participate will be determined by staff)	Administration, Staff, Parent organization	Bus(if this is an afterschool event there may be additional bus costs) Schedule	Year 1-2	Student and Family Feedback Schedules

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1.b. To increase opportunities for high school students to mentor elementary school students (homework club assistants, intramural assistants at AHES, technology club, 5/6 Grade Play assistants, ESY reading buddies, technology club assistants, etc.) *possibly target kids who want to pursue teaching)	Administration, Staff	Schedule, Transportation	Year 1-2	Student, Staff, and Family Feedback Enrollment numbers
1. c. To ease transition for incoming middle school students by assign peer mentors at orientation to provide point of contact / support for first year. *Possible activity: Mirror Day: 6 th graders attend a class and lunch with peer mentor	Administration, Guidance Counselor	Schedule, Coordination of schedules and selection process of students, form development for those who want to	Year 2-5	Student, Staff, and Family Feedback Scheduled visits
. 1. d. To provide opportunity for 7 th grade language arts literacy teacher to orient 6 th grade students regarding summer reading program expectations	Administration, Staff	Schedule, Coordination, Faculty Substitute Coverage	Year 2-5	Staff feedback Scheduled visits
2. a. To create a tiered tri-district website including an app for mobile access. Possibly look into text remind program for school events.	Administration, Web Designer, Web Administrator	Administrative input Scheduled meetings with Tri-District Communications Manager	Year 1-3	Family Feedback Observed articles

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2. b. To incorporate social media (i.e, facebook page, twitter) to provide updates	Administration, Technology Support Staff	Administrative input Scheduled meetings with Tri-District Communications Manager	Year 1-3	Family Feedback Observed articles, tweets, etc
2. c To increase frequency of tri-district newsletter (post to tiered school and boro websites, school facebook page) to three times per year.	Administration, Technology Support Staff	Administrative input Scheduled meetings with Tri-District Communications Manager	Year 1-3	Family Feedback
2. d. To hire a .5 Public Relations professional (per Dr. Compton) to write press releases and to distribute them to local publications	Administration, Staff	Funding	Year 1	Family, staff, and community feedback Increased publications Hiring of staff member

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Culture and Climate

GOAL: Culture and Climate

Objective: To develop respectful and healthy relationships among all members of school and community

Major Activities	Staff	Resources	Timelines	Indicators of Success
1. To provide extra-curricular activities after school, in both academic and athletics and community programs including environmental and community based missions i.e. food pantry, Sandy Hook National Park, and MAST honor students.	Staff members and parents after background checks and the use of the HHRS Key club and NHS.	School board and program fees	One to two years	Enrollment and involvement by Staff and community members as well as parents and students who actively teach after school programs.
2. Select a school motto, which instills pride in students, teachers and community through a student contest. The contest will select the motto which will have a short explanation describing why they selected the motto.	Small staff committee.	Provide substitutes for the committee during the selection process	2014-2015	School motto used on newsletters, letterhead and used school wide

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<p>3. Enhanced transition opportunities for 6th grade students with Highlands such as: STEM activities, Day of team building games, lunch, etc..</p> <p>4. New Student Welcome and Tour</p>	PTO, teachers, administrators	PTO, busses, funding	Yearly	Evidence of integration and camaraderie in 7 th grade
<p>5. Community Service Opportunities --Recognition provided at annual awards assemblies and 6th grade promotion</p>	<p>Administration, student council</p> <p>Administration, teachers, community members,</p>	<p>Student volunteers</p> <p>PTO, parents, community resources, certificates</p>	<p>Yearly</p> <p>Yearly</p>	<p>Student Participation</p> <p>Student participation</p>

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GOAL: Culture and Climate

Objective: To foster pride in students, teachers and community

Major Activities	Staff	Resources	Timelines	Indicators of Success
1. Hero's are Leaders assembly yearly to talk about characteristics and challenges before them and how they conquered them	Former Students and community leaders	Perhaps awards or gift certificates	One year	Students will submit questions before the assembly which will be answered during the assembly. These assemblies should get good coverage through newspapers, tri-district newsletter. Success will be measured by the enthusiasm of the student's questions prior to the assembly.
2. Continue monthly and yearly Teacher recognition programs	Through administration	Funds for PR and through PTO newsletter and school messenger	Monthly, yearly, ongoing	Happy teachers and admiring community
3. Continuation of Student recognition through principals club/honor roll/school wide tiger traits	Administrators, teachers	GoogleDocs, certificates	Ongoing,	Use of central database to ensure broad variety of students receiving awards and decrease repetition of same students over the years.
4. Apply for National Blue Ribbon School Program		Application fee,	Trimester	National Blue Ribbon Award

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	Administration, Teachers	Documentation	Year 2-3	
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ATLANTIC HIGHLANDS STRATEGIC PLANNING ACTION PLAN

Finance & Facilities

GOAL: Community Use of School Facilities Outside of Regular Hours

OBJECTIVE: Increase the Use of the School Facilities by Students and Community

Major Activities	Board/staff	Resources	Timelines	Indicators of Success
1. Assess the need and evaluate the various programs to be offered. After school homework help and summers enrichment camps.	Principal, Teachers Administrators	Parents, PTO, Board Members	Year 1	Completion of Assessment Report
2. Prioritize findings from Facilities Use assessment.	Principal Administrators	Community, Staff,	'Year 1	Prioritization of items in the report
3. Identify funding requirements to maintain after school homework help and summer programs with minimal cost to the district while serving community needs.	Business Administrator	Funding	Year 1	Funding Requirements Identified
4. Secure funding to implement programs above.	Business administrator	Board of Ed Approval	Year 1	Funds allocated in operating budget and summer enrichment plan approved

ATLANTIC HIGHLANDS STRATEGIC PLAN ACTION PLAN

GOAL: Assess Climate Control for heating and cooling within Building

OBJECTIVE: Create a comfortable year round learning environment

STRATEGY:

Major Activities	Staff	Resources	Timelines	Indicators of Success
1. Assess and evaluate status of heating and cooling issues throughout the building.	Head Custodian, Principal, Administrators	Industry consultant, custodial staff, teaching staff	Year 1	Completion of a assessment report
2. Prioritize findings in climate needs assessment report.	Building principal, and administrators	Industry consultant, administration	Year 1	Prioritization of Items on the report
3. Identify funding requirements to implement items on Prioritization list	Business Administrator	Board member input	Year 1	Funding Requirements identified
4. Secure funding from current and future budgets	Business Administrator	Board of Ed approval	Year 2 , 3,4	Funds allocated in operating budget and planned in reserve accounts
5. Implement climate Control items identified	Head Custodian, principal , business admin	Sub-contractors	Year 2,3,4,5,	Updates and upgrades completed.

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GOAL: Identify outside funding opportunities and sources

OBJECTIVE: Secure outside funding

Major Activities	Board/staff	Resources	Timelines	Indicators of Success
1. Assess and evaluate various funding opportunities available	Administration and tri district educational foundation	Internet, community members	Year 1	Completion of a assessment report
2. Prioritize findings in funding opportunities needs assessment report.	Building principal, and administrators	Industry consultant, administration	Year 1	Prioritization of Items on the report
3. Identify funding requirements to implement items on Prioritization list	Business Administrator		Year 1	Funding Requirements identified
4. Secure funding from current and future budgets	Business Administrator	Board of Ed approval	Year 2 , 3,4	Funds allocated in operating budget and planned in reserve accounts
5. Apply funding to future building projects	Head Custodian, principal , business admin	Sub-contractors	Year 2,3,4,5,	Updates and upgrades completed.

